



## Istituto Nazionale di Statistica

Il Presidente

Rome, 5 December 2017

Dear Sir/Madam,

Since 1959, the Italian National Institute of Statistics (Istat) has annually carried out a labour force survey, regulated by the EC Regulation No 577/98. This survey supplies data on employment and unemployment through information collected directly from the population. The information gathered is absolutely vital to understand social and economic trends of our Country.

People answer several questions depending on their age and experience. Employed should provide answers about their work and the characteristics of their working activity. Those who do not work – retired persons, housewives, students, unemployed, etc. – should provide information about why they do not work and any previous working experiences.

Your name has been selected randomly from the list of all households residing in your Municipality. Your collaboration and which of your family members therefore will be fundamental for the success of this survey included among the statistical surveys of public interest and included in the National Statistical Program 2017-2019 and in the National Statistical Program 2017-2019 - Update 2018-2019 (code IST-00925), both being approved; the progress of the approval process for the two National Statistical Programs is available on the Istat Internet site at page: <http://www.istat.it/it/istituto-nazionale-di-statistica/organizzazione/normativa>

For this reason, I kindly ask you to illustrate the content of this letter to your household members and to receive the interviewer representing Istat willingly.

The interviewer, provided with an identification card, will come to your dwelling during the next days to ask you and your household members some questions. The interviewer will contact you either personally or by telephone to make an appointment for the interview. If you are not contacted within 40 days after the date of the present letter, please consider yourself free from any obligation.

Istat is bound by law to perform this survey. For citizens the obligation to respond is stipulated by art. 7 Legislative Decree no. 322/1989 and will be effective following the publication in the Official Gazette of the decree that approve the National Statistical Program 2017-2019 and the related list of surveys with obligation of response for private subjects.

The information collected is protected by statistical confidentiality and it is subject to regulation on protection of personal data. The National Statistical System could use it for further analysis, only for statistical purpose, and it will disseminate aggregated information in order to make impossible to identify persons who provided it, thus ensuring maximum privacy. Such information might also be disseminated for scientific research purposes, according to the conditions stated in art. 7 of the Code for confidential data handling within the National Statistical System and the Commission Regulation (EU) n.557/2013.

The persons responsible for statistical data handling with reference to this survey are the Central Director of Social Statistics and Population Census and the Central Director of Data Collection of Istat. The Italian National Institute of Statistics – Istat Via Cesare Balbo 16 - 00184 Roma – is the subject holder for personal data handling, and the persons responsible on behalf of Istat, for the phases of the statistical process of their respective competence, are the Central Directors mentioned above; to the Central Director of Data Collection you may submit any question both to know the name of the other responsible persons and to learn about the assertion of the rights of the people concerned.

The list of Istat responsables for the statistical process and personal data processing is available on the Istat website at the page (in Italian) <http://www.istat.it/it/archivio/185004>.

**For further information, please feel free to call Istat toll-free number 800676767 from Monday to Saturday from 12:30 to 20:00 or visit the Internet website [www.istat.it](http://www.istat.it) at the page (in Italian) <http://www.istat.it/it/informazioni/per-i-rispondenti>.**

We kindly remind you that information concerning the Istat organization and activities are on the website <http://www.istat.it>.

Thank you in advance for the cooperation that you and your relatives would be so kind to supply.

Giorgio Alleva

**STATISTICAL CONFIDENTIALITY, PRIVACY AND RIGHTS  
OF THE PERSONS CONCERNED**

- Council Regulation (EC) No 577/98 of 9 March 1998 and following amendments and integrations, on the organisation of a labour force sample survey in the Community;
- Commission Regulation (EU) No 557/2013 of 17 June 2013 implementing Regulation (EC) No 223/2009 of the European Parliament and of the Council on European Statistics as regards access to confidential data for scientific purposes and repealing Commission Regulation (EC) No 831/2002 (G.U.U.E. 18 giugno 2013, n. L 164);
- Legislative Decree No 322/1989 of 6 September 1989, and following amendments and integrations, "Norme sul Sistema statistico nazionale e sulla riorganizzazione dell'Istituto nazionale di statistica (Regulations on the Italian National Statistical System and on the reorganization of the Italian National Institute of Statistics)" – art. 6 bis (confidential data handling), art. 7 (obligation to supply statistical data), art. 8 (statistical confidentiality), art. 9 (provisions for the protection of statistical confidentiality), art. 13 (National Statistical Programme);
- Decree of the President of the Republic No 166 of 7 September 2010, "Regolamento recante il riordino dell'Istituto nazionale di statistica (Regulation on the reorganisation of the Italian National Institute of Statistics)";
- Legislative Decree No 196/2003 of 30 June 2003 and following amendments and integrations "Codice in materia di protezione dei dati personali (Regulation on confidential data protection)" and following amendments and integrations – art. 4 (definitions), art. 104-110 (data handling for statistical or scientific purposes);
- "Codice di deontologia e di buona condotta per i trattamenti di dati personali a scopi statistici e di ricerca scientifica effettuati nell'ambito del Sistema statistico nazionale (Deontology and ethic code for confidential data handling for statistical and scientific research purposes within the National Statistical System)" (Annex A3 of the Code regarding the protection of personal data – Legislative Decree no. 196 of 30 June 2003).