
TANZANIA

Miglioramento del sistema statistico nazionale e sostegno alla realizzazione del registro della popolazione

PIANO OPERATIVO GENERALE (General Operational Plan)

Premessa

Il Piano Operativo Generale del progetto di seguito riportato è stato predisposto in conformità con quanto previsto dall'apposita Convenzione AICS – Istat (Reg. Istat ACP/29/2018 del 17 Maggio 2018, Rep. AICS n. 229 del 24 Maggio 2018) e dall'Allegato Documento di progetto 'Proposta di finanziamento'.

Il Piano individua le principali linee di attività e modalità di intervento in cui si articolerà il progetto e le risorse individuate nei limiti del finanziamento totale previsto dalla Convenzione Istat/AICS, di cui stabilisce gli obiettivi generali.

Il Piano illustra l'approccio e le metodologie che verranno utilizzati al fine di trasferire le conoscenze necessarie al National Bureau of Statistics della Tanzania (NBS) per rafforzare le sue capacità statistiche ed istituzionali e contribuire alla realizzazione degli obiettivi di sviluppo del sistema statistico nazionale definiti nel Tanzania Statistical Master Plan 2013/14 (TSMP), attualmente esteso fino al 2018.

Il Piano è stato redatto sulla base dei principi di rilevanza, efficacia, efficienza al fine di garantire le sostenibilità e la replicabilità dei risultati di progetto, e considerando i settori concordati e gli elementi preliminarmente acquisiti in forma generale durante la missione dell'AICS svolta a Dar es Salaam in agosto 2017.

Elementi di dettaglio necessari a definire maggiormente le specifiche attività, la relativa tempistica e l'allocazione delle risorse verranno concordati con la controparte e presentati tempestivamente all'AICS a seguito della prima missione Istat di coordinamento e monitoraggio del progetto, prevista in autunno 2018.

Laddove si rendessero necessari eventuali aggiustamenti nel corso del periodo di implementazione del progetto, questi verranno concordati con il NBS e comunicati tempestivamente all'AICS.

Il Piano viene redatto e presentato in inglese per agevolare la condivisione con la controparte.

General Operational Plan

| | |
|--------------------------|---|
| Country | Tanzania |
| Project name | Improvement of the National Statistical System and support to the Population Registry |
| Duration | 30 months (22 June 2018 – 21 December 2020) |
| Implementing Institution | Istat – Italian National Institute of statistics |
| Partner Institution | NBS – National Bureau of Statistics of Tanzania |

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1. General overview

The project overall objective is to support the National Bureau of Statistics (NBS) and the wider development of the Tanzanian statistical system consistently with the implementation framework of the Tanzania Statistical Master Plan (TSMP) 2013-2014, currently extended until mid-2018¹, and to reinforce its role in the framework of the National Five Year Development Plan 2016/17 – 2020/21 (FYDP), which states '*The role of NBS will be to provide core statistics and data that are critical for the monitoring and evaluation of FYDP II goals and strategic interventions. It will entail scaling up and deepening of the implementation of the existing Statistical Master Plan. The main objective of the master plan is to strengthen the national statistical system in Tanzania to facilitate the production of quality statistics for decision makers in an objective, timely and cost effective manner*'.

The TSMP identifies the main actions to undertake in the short and medium term for the development of the whole national statistical system and groups them into 5 main components:

- a. Institutional development and legal reforms
- b. Human resources development
- c. Development of statistical infrastructure
- d. Data development and dissemination
- e. Physical infrastructure and equipment development.

In August 2017 the Italian Agency for Development Cooperation (AICS) carried out a mission to NBS with the objective to jointly identify NBS statistical development needs and to agree accordingly on the Italian support through AICS and the Italian National Institute of Statistics (Istat) (see Annex 1).

This General Operational Plan only refers to the part of the overall Italian programme that falls under Istat responsibility.

2. Project key features

Overall objective

To contribute to strengthening the national statistical system of Tanzania.

Specific objective

To contribute to producing and disseminating core statistics that are critical to socio-economic development, to strengthening democratic institutions and facilitating policy making, monitoring and evaluation of national development programmes.

Beneficiary

The direct beneficiary is the NBS of Tanzania. Indirect beneficiaries will be key institutional data producers and users, Ministries, Departments, Agencies, other Government local authorities, universities and researchers, civil society as a whole. In a wider perspective, the whole country will benefit from the project, as government policies based on reliable statistical data allow to better guide and evaluate the social and economic development of the country.

The project overall approach will build on:

- Technical assistance and training complementary to existing and ongoing production processes;
- Technical assistance and training on new tools, standards and methodologies on selected statistical processes;

¹ A first revision, the Tanzania Statistical Master Plan II is expected to come into force in Autumn 2018.

- Where feasible, specific actions targeted at fostering frameworks for cooperation among administrations producing statistics, in particular for SDGs related activities.

Capacity building of NBS staff will be the backbone of the project approach, along the key driver of sustainability and ownership.

2.1 Expected results and activities

The project expected results, as reported in the Logframe, are the following:

1. Institutional building of NBS.

2. Improvement of statistical production.

These general results are associated to specific sectors of intervention, i.e. Components, designed to address specific, concrete and jointly identified needs of NBS.

As mentioned in Chapter 1, during the mission of AICS in August 2017 and the following communications, the following sectors have been identified for the support provided by Istat to NBS in the form of short-term missions for technical assistance, trainings and study visits to Italy:

1. support to the improvement of the production and dissemination of vital statistics, in cooperation with the Registration, Insolvency and Trusteeship Agency (RITA) charged by the Government of Tanzania (GoT) with the people civil registration;
2. support to the implementation of a production and monitoring system of SDGs indicators, addressing both infrastructure and statistical and methodological aspects of the production of specific indicators;
3. support to improve the production of economic statistics, with focus on agriculture statistics, price statistics, business statistics;
4. support to the development and improvement of NBS communication and dissemination strategies and tools (e.g. newsletter).

In the framework of the TSMP components, project activities will fall mainly within components *b. Human resources development* and *d. Data development and dissemination* of the TSMP, concretely contributing to their specific objectives.

Proper attention will be paid to the consistency with the overall plan of activities of NBS, to effective coordination with other partners' support and to the identification of risks and assumptions that may impact on the project implementation, and possible mitigating measures.

The following paragraphs sketch the project Components and its overall goals. The specific timeframe, detailed breakdown of activities as well as the allocation of resources for each Component will be agreed with NBS and submitted immediately after the first mission of Istat to NBS foreseen in Autumn 2018. A detailed Logframe will be produced as well.

Component 1 - Support to the production and dissemination of vital statistics.

In coordination with the RITA, responsible for the civil registration of people in the country, NBS elaborates and releases vital statistics at regional and country level.

The project will analyse the different steps of the vital statistics production process, from collection of data to elaboration to dissemination, and will seek actions to improve the timeliness, coverage and quality of vital statistics produced and released by NBS, including training of NBS and other stakeholders staff on collecting, processing, analysis and dissemination of vital statistics.

Where feasible, activities aimed at raising awareness among and at increasing cooperation and with key stakeholders and users will be addressed.

Component 2 – Support to SDGs indicators production and dissemination.

In cooperation with national and international partners, NBS has started in 2017 a number of actions (data gap assessments, advocacy and awareness workshops and forums, trainings) on sustainable development data. A number of future actions are being discussed, also linked to the new TSMP.

Being the main objective of this component to support NBS in the implementation of the national system of SDGs indicators, the specific support of Istat in this complex and already developed area will be defined once a wider mapping of the existing support is clear and short and medium terms priorities of NBS are discussed.

On the basis of a step-by-step dissemination-driven approach, which implies consolidation, improvement and regular dissemination of already existing and available SDG data and progressive improvement and widening of the mapping, the possible areas of intervention will be:

- Analysis of existing SDGs indicators and related statistics and support for improvements;
- Support to the production and development of reports and other dissemination tools;
- Analysis and support for the development of methodologies for the exploitation of sources, including administrative sources, for the production of specific country-relevant and feasible SDGs indicators.

Component 3 – Economic statistics.

In the overall framework of economic statistics, NBS has identified *agriculture statistics* and *price statistics* as priority target areas of the Italian intervention.

The agricultural statistical system is perceived as weak, and not adequate to the development needs of the sector, which accounts for around 23 % of the country GDP, as well as not adequate to the Monitoring and Evaluation process laid down in the national FYDP.

The cooperation NBS/Istat will address assessments and support to methodological / skills improvements of the main agricultural surveys and production processes implemented by NBS, consistently with the Tanzania Agriculture Statistics Strategic Plan 2014/15 – 2018/19.

The project will also address price statistics and indexes regularly produced and disseminated by NBS, including tools and methodologies and, if relevant, the development of new tools and guidelines., with the objective of improving quality, harmonization and standardization.

Given the importance of the *statistical business register* as backbone of economic statistics, part of the activities under this component may be devoted to the assessment of the SBR maintained by NBS since 2010 and to actions and recommendations for its improvement (sources, coverage and updating procedures, data transfer and transmission, coordination with stakeholders, data analysis on establishment-based data).

Component 4 – Improvement of NBS communication and dissemination.

NBS acknowledged as one of its priorities the need to improve its communication and dissemination policies, strategies and products.

In addition to periodic thematic releases and bulletins, NBS releases a monthly newsletter, with the main goal of improving its visibility and relations with users, and increasingly promoting its role and function in the country.

The main goal of this component will be to support the improvement of NBS data releases and publication(s) (objectives, target audience, contents, layout) of NBS, paying attention to the different channels and target users.

Actions, including training on data dissemination, exploitation of traditional channels and social media, use of communication tools, seminars and workshops with key users, will aim at promoting the awareness and use of official statistics.

2.2. Resources and implementation.

According to the budget assigned, Istat will provide technical assistance, training and training on the job to NBS staff for a total of **34 working week/person** plus **6 weeks for coordination and management** during the 30 months of project duration. In addition, **2 study visits** to Italy are foreseen during the project time life.

As for concrete implementation, the project results will be achieved through:

Technical assistance missions. Istat experts selected for each activity will hold coaching and advice activities, to transfer their know-how to their NBS counterparts and to introduce improvements and innovations in NBS processes with the overall goal of development of skills, processes and products in the targeted sectors.

Tailor made training. As already mentioned for the single components, training courses and programmes will be at the core of a number of activities. They will be made in close cooperation with NBS and always taking into proper account each of the key phases of training cycles.



Where relevant, experts will provide on-job training on the application of the proposed methodology and prepare written recommendations to follow up activities. Proper attention shall be paid from both sides to training equipment and facilities to ensure training effective delivery.

Study visits. Study visits will be a valuable mean to learn best practices and to acquire direct knowledge of the Italian experience in the sectors targeted by the project. They will have beneficial effects not only in technical terms, but on the overall professional growth of NBS staff. The subjects and topics of the study visits will be agreed with NBS at a later stage.

Workshops and seminars. When relevant and feasible, in agreement with NBS and AICS, events such as workshops and seminars could be organised. Such events can support project visibility, promote NBS role and contribute to the overall achievement of results, especially as regards advocacy of official statistics and cooperation with other national and international actors, or when particular developments or innovations may be exchanged as best practices.

Senior and junior experts from Istat with the proper professional and technical requirements will carry out the activities as per the working plan agreed with the counterpart and harmonized with other international support, taking into proper account the absorption capacity of NBS.

When necessary and feasible, Istat will also ensure distance support and assistance in between missions.

Institutional building will be based on the introduction and application of methodologies and techniques appropriate for the national context and aligned with international standards and best practices.

Together with the beneficiary, proper attention will be also paid to the identification of the resources NBS involve in the project. Appropriate commitment and availability of the officials and staff is essential to ensure effectiveness, ownership and sustainability of results and outcomes.

The allocation of resources/missions is liable to changes against newly arisen needs or reprioritisation of needs, that will be assessed and agreed with the counterpart.

Technical documentation.

Specific care will be devoted to drafting and sharing of documentation for all the activities. This will represent key deliverables of the project and remain as a reference for NBS, serving the sharing and reuse of improvements, innovations introduced and results, and therefore their ownership and sustainability.

In addition to the results listed for each Component, overall project deliverables will be:

- Mission reports;
- Recommendations to follow up technical assistance activities;
- Documentation and materials of trainings and study visits;
- Six-monthly reports and Final report.

2.3 Organisation and management.

The project management and organizational foresees

- the identification of **Component Coordinators** from each side and the formal setup of project team for each Component, to streamline workflows, communication channels and decisional processes.
- the setup of a **project management group**, to meet regularly on a 6-monthly basis to oversee and monitor project progresses, to assess and approve possible changes (newly arisen needs and /or adjustments), to assure smooth and effective implementation. NBS, Istat and AICS (or representative of the Italian Embassy) compose the management group.

Based on the technical inputs provided by experts and component coordinators, the project management group will produce and approve 6-monthly reports detailing activities, progresses and planning for next reference period.

The reports will include a financial section for approval from AICS.

3. Coordination with other international support and actors.

Coordination and synergies will be constantly sought with other donor partners and international support NBS benefits from (in particular, the EU funded project addressing the NPS, NSCA and ILFS as well as trainings on survey methodologies) to create synergies and exploit experiences, and to avoid overloading NBS staff with overlapping, if not conflicting activities.

4. Main issues.

The following **assumptions** that may impact on the project implementation have been identified at this initial stage:

- NBS staff is committed and properly allocated to planned project activities;
- A good and effective coordination is established with other donors and development partners, possibly also with active and systematic participation in relevant donors groups and fora.

Another success factor serving the overall objective of supporting NBS in promoting its central role within the country and increasing the quality of official statistics produced will be the approach Istat builds its cooperation activities on: the competences and skills of a national statistical institute are deployed to support the capacities of a twin institution, encouraging knowledge transfer, reuse, and sustainability, with the overall commitment to building ownership rather than providing consultancy-like services.

Sound commitment from both partners, together with the necessary degree of flexibility, constant peer-to-peer dialogue and assessment of project progress against national developments, will contribute to the project success.

Rome, 2 August 2018

The Project Manager

Tiziana Pellicciotti

A handwritten signature in blue ink, appearing to read "tpellicciotti".

5. Logframe²

| | | Indicators | Sources of verification |
|---------------------------|--|---|--|
| Overall objective | To contribute to strengthening the national statistical system of Tanzania. | | |
| Specific objective | To contribute to producing and disseminating core statistics that are critical to socio-economic development, to strengthening democratic institutions and facilitating policy making, monitoring and evaluation of national development programmes. | | |
| Expected results | Institutional building of NBS. Improvement of statistical production. | - n. of hours of technical assistance delivered; - n. of hours of training on the job delivered; - n. of NBS staff benefitting from technical assistance and training on the job; - n. and type of publication of NBS. | Official publications and releases of NBS. |
| Activities | For NBS: - Technical assistance, capacity building and training on the job for NBS staff from Istat experts. | | |

² The Logframe refers solely to the activities falling under the responsibility of Istat.

Budget³

| | | Unit | Quantity | Unit cost (€) | Total (€) |
|----------|--|-------|----------|---------------|-------------------|
| 1 | ISTAT | | | | 287.071,40 |
| 1.1 | Technical assistance / Training | Weeks | 34,00 | 3.663,00 | 124.542,00 |
| 1.2 | Travels for TA and training | n. | 34,00 | 2.100,00 | 71.400,00 |
| 1.3 | Domestic travels for AT / training | n. | 20,00 | 400,00 | 8.000,00 |
| 1.4 | Coordination and monitoring | Weeks | 6,00 | 3.487,00 | 20.922,00 |
| 1.5 | Travels for coordination and monitoring | n. | 6,00 | 2.100,00 | 12.600,00 |
| 1.6 | Domestic travels for coordination and monitoring | n. | 4,00 | 400,00 | 1.600,00 |
| 1.7 | Study visits to Italy | n. | 2,00 | 10.955,00 | 21.910,00 |
| | SUBTOTAL | | | | 260.974,00 |
| 1.8 | Overhead | 10% | | | 26.097,40 |

³ This Budget covers solely the activities falling under the responsibility of Istat.

LIST of ACRONYMS

| | |
|-------|---|
| AICS | Italian Agency for Development Cooperation |
| FYDP | National Five Years Development Plan |
| GoT | Government of Tanzania |
| ILFS | Integrated Labour Force Survey |
| Istat | Italian National Institute of Statistics |
| NBS | National Bureau of Statistics |
| NPS | National Panel Survey |
| NSCA | National Sample Census of Agriculture |
| RITA | Registration, Insolvency and Trusteeship Agency |
| SBR | Statistical Business Register |